

Minutes for the 2000 USMS Convention

Committee Name: Convention

Committee Session: 1

Day and Date of Meeting: Wednesday, October 11, 2000

Action Items

Attendance

Number of committee members present: 9 Number of committee members absent 4

Total number of delegates attending the meeting: 13

Minutes

(Follow Meeting Agenda - Expand as space is needed)

- I. Assigned each committee member meetings to attend to make sure the set-up is okay.
- II. Discussed need for committee members to staff the hospitality suite.
- III. Mike reminded us that he would be handling all the reimbursements for the Board of Directors.
- IV. Mike went over the procedure for photocopying the committee minutes. We also discussed the need for committee members to help with collating minutes and stuffing the accordion files before meetings of the House of Delegates.
- V. The committee will meet half an hour before the House of Delegates on Friday and Saturday.

Adjournment

Tasks for Upcoming Year:

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Please follow this format, using these headings and your committee's agenda.

Turn in one copy of the printed minutes, the roll, and the disk to Betsy Durrant.