

Convention Committee

Agenda item # 2_____

SESSION #1

Report to be given on: Sat X

Committee Chair: Michael Heather Recorder: _Lil Haneman

Action Items

No Action Items

Attendance

Number of committee members present: 5 Number of committee members absent 7

Total number of delegates attending the meeting: 15

Minutes

I. Hospitality suite organization

We have plenty of volunteers for the hospitality suite.

II. Certification table

We have plenty of volunteers for the certification table.

III. Reports, printing and distribution, electronic media

We will be doing something new this year. We will make committee reports available on floppy disks so people can read the reports on their laptops. We will be using the accordion files to distribute the paper reports as usual.

IV. Meeting setup review

Committee members should let Michael know of any inadequate room setups.

V. New Business

We discussed advantages and disadvantages of meeting separately from USAS. The consensus was that meeting separately is probably cheaper, there are political benefits to meeting with USAS.

Adjournment

Tasks for Upcoming Year:

To plan next convention.