

## USMS COMMITTEE REPORTS

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### **BLOCK #1 – Teaming Together ... To bring out the best**

#### **Championship, Coaches, International, Officials & Rules**

#### **BLOCK PARTY**

**Wednesday, September 10<sup>th</sup>, 7:30-9:00 pm**

**Meeting Room – PACIFIC ONE**

### **CHAMPIONSHIP**

Chair – Barry Fasbender

Vice Chair – Jerry Clark

Committee Members: Rob Berry, Carolyn Boak, Debbie Cavanaugh, Ed Gendreau, Mark Gill, Gordon Gillin, Mel Goldstein, Errol Graham, Sally Maddox, Michael Moore, Barbara Protzman, Jeff Roddin, Sandi Rousseau, Tom Spence, Diane Stowell, Lisa Watson. Ex-Officio - Jim Matysek, Jane Moore. Executive Committee Liaison - Doug Church

#### **ANNUAL REPORT**

#### **Discussions And Projects That Have Taken Place Since The Last Convention**

1. **2003 SCY Nationals at ASU in Tempe, Arizona:** This was a big meet (1922 swimmers with a record 68% entering on line) that had hot times both in and out of the pool (103 degrees one day). The meet director (Mark Gill) came up with a method of providing heat sheets to all swimmers each morning (except for the distance day). This was well received as it made the meet more enjoyable to watch. Carolyn Boak was the meet liaison for the Arizona nationals. Carolyn is doing an e-mail survey of the swimmers in the 1000 and 1650 Free to find out what they think of swimming women and men together.
2. **2003 LCM Nationals at Rutgers in Piscataway, New Jersey:** Jerry Clark is the liaison for the Rutgers Nationals. This is a five-day meet schedule that will allow distance swimmers to swim both the 800 and the 1500. About 860 swimmers have entered this nationals.
3. **2004 SCY Nationals in Indianapolis, Indiana:** Sandi Rousseau is the meet liaison for Indy.
4. **2004 LCM Nationals in Savannah, Georgia:** Lisa Watson is serving as the liaison for Savannah.
5. **2005 National Championship Pool Venues:** Jeff Roddin sent out a letter to major aquatic facilities encouraging them to consider bidding for either of our championship meets. He also sent out letters to the local LMSCs requesting that they encourage potential host to bid.
6. **2005 Bids:** Bid packages were sent to Coral Springs, Florida (short course), Orlando, Florida (short or long course), Sarasota, Florida (short course), Mission Viejo, California (long course), Indiana University at Bloomington (short or long course), and Delta State University in Cleveland, MS (short or long course).
7. **Internet Check In:** Because day before check in was required for the non-distance days at the 2003 Short

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Course Nationals, we provided Internet check in for these days. This was popular but created much additional work for the meet host. We are improving the procedure for Internet check in and will use it for the 2003 Long Course Nationals.

8. **Entry Processing Workbook:** Sandi Rousseau has completely updated our Entry Processing Workbook. This workbook assists the host in adopting a consistent process for handling meet entries and anticipating the type of inadequacies and problems to expect when processing entries.
9. **Meet Liaison Handbook:** Over the past few year, the job of meet liaison has become much more complicated. We now have a four-page outline of topics that we cover with the host during the pre-meet site visit. Carolyn Boak has volunteered to write a Meet Liaison Handbook that will describe everything that the meet liaison needs to do to make sure that we have high quality national championships.
10. **LCM Qualifying Times:** The qualifying times for Long Course have always been much easier to achieve than those for Short Course. Also, the current method sometimes results in a faster qualifying time for an older age group than for the previous age group. We may need a new method for determining NQTs for Long Course Nationals. Michael Moore is heading up a committee to look into this. Committee members include Carolyn Boak, Jim Matysek, Jeff Roddin, and Lisa Watson.
11. **Nationals Meet Information in SWIM:** A committee will determine what needs to go into SWIM magazine so that a swimmer can enter and attend a national championship. All other information would then go on the USMS website and/or be provided to the swimmer at registration. Carolyn Boak will chair a committee with Sandi Rousseau, and Lisa Watson.
12. **Meet Director's Guide:** Mark Gill is updating the Meet Director's Guide.
13. **Championship Rule Changes:** The Championship Committee will be proposing the following rule changes: (1) A housekeeping change clarifying the requirement for a recall rope operator for championships. (2) More detail instructions for split times results.
14. **Championship Site Selection Process:** A comparison matrix (similar to the one done last year) based on the bid applications and answers to e-mail/phone questions sent to each bidder will be available to everyone attending the Championship Bid meeting. Each attendee will also receive a pro and con list for each site. Each bidder will get a 5minute presentation to state the case for their site. After each bidders presentation, the Championship Committee will ask any questions we have about the site and the host organization. The HOD will have an opportunity to ask any questions not covered by the committee.
15. **Championship Committee Meeting in Tempe, AZ:** Eight members of the committee held a 2-hour meeting in Tempe during the SC Nationals. The following topics were discussed: (1) Review of 2003 Short Course Nationals. (2) Computerization Requirements for National Championships. (3) Posting deadline for meet info on USMS web site. (4) Procedure for selecting and communicating with officials at nationals. (5) The method of determining NQT for Long Course Nationals. (6) What meet info should be published in SWIM? (7) The procedure used for selecting a National Championship Host at the 2003 convention.
16. **Officials at Nationals:** We have had a number of problems with the way USA-Swimming handled things this year. Application posted late, no or late feedback to those that applied, late request for a non-standard uniform (white pants or shorts and shirt instead of blue pants or shorts). Michael Moore volunteered to write a proposal how to improve working with national officials.

## Action Items

1. **Telephones at Nationals:** We changed the contract section to reduce the number of telephones required due to the widespread use of cell phones:

There shall be adequate public telephones available, convenient, and in working order during the meet. For the first 1000 entrants, there shall be one phone per 500 entrants; thereafter, there shall be one phone per 750 entrants unless otherwise approved by the Championship Committee.

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2. **Officials at Nationals:** We revised the contract section to reflect our policy agreement with USA Swimming with respect to using our national meet as a Championship Certification meet for officials.
3. **Meet Management Program:** The committee voted to remove a sentence from National Championship Meet Contract that stated that the Host could provide computerization for the meet seeding, results, and associated lists and labels with approval of the Championship Committee.
4. **National Championship Meet Info on USMS Website:** The committee voted to change the time requirement in the National Championship Contract for posting Meet Info on USMS website from 5 months to 3 months prior to first day of meet.
5. **2006 Long Course National Championships:** The consensus of the committee was to hold the 2006 Long Course Nationals on the coast opposite of the 2006 Worlds. It was felt that this would not have much affect on the attendance at either meet.
6. **National Championship Results on Hy-Tek Website:** The consensus of the committee was not to list the Nationals Backup files on the Hy-Tek website because they contain birth dates. This file will be available to Top Ten Recorders from the Host Meet Director and/or the Championship Chair until they can be stored in a password-protected area of the USMS website. Hy-Tek will continue to provide the COMMLINK file (CL2) on their website. Many teams use this file to import the national results into their copy of the Hy-Tek Team Manager program. Per our request, Hy-Tek added a feature that allows birth dates to optionally not be included in the CL2 meet results file. The CL2 on the Hy-Tek website does not contain birth dates.

## AGENDA

**Thursday, September 11th, 10:15 - 12:15 pm**  
**Meeting Room – SUNSET**

**Saturday, September 13<sup>th</sup>, 9:15-10:15 am**  
**Meeting Room – ROYAL PALM FIVE & SIX**

1. Discuss all rules proposals submitted that affect National Championships.
2. Review awards and plans for the 2004 National Championships.
3. NQTs for Long Course Nationals.
4. Procedure for Working with National Championship Officials.
5. Nationals Meet Information in SWIM.
6. Discussion new projects and ways of doing things for future National Championships.

## HOUSE OF DELEGATES – CHAMPIONSHIP BIDS

**Friday, September 12th, 10:15 – 12:00 pm.**  
**Meeting Room – GOLDEN BALLROOM**

1. Each bidder will have 5 minutes to present their proposal for hosting a nation championship.
2. After each presentation, a different Championship Member will ask about each concern for a particular bid. The questioning will then be open to the HOD for additional questions.
3. The Championship Committee will vote to recommend a host of each nationals by secret ballot.

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4. The House of Delegates will vote the next day at by secret ballot. All bidders will be listed on the ballot.

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## COACHES

Chair – Michael Collins

Vice Chair – Janet Renner

Committee Members: Rich Axtell, Bob Bruce, Lee Carlson, Mo Chambers, Bill Cleveland Harry DeLong, Melanie Dullea, Angie Friday, Doug Garcia, Kris houchens, Elizabeth Johnson, Eric Neilson, Kerry O'Brien, Mike Phillips, Frank "Ship" Thompson, Scott Williams, Robert Zeitner. Executive Committee Liaison - Scott Rabalais

The Coaches Committee continues to work on projects dealing primarily in the education, identification and recognition of coaches. Here are some brief details to the projects:

### **Masters National Coaches Conference - Mel Goldstein and Scott Rabalais**

This is the second year for this event and a large attendance is expected. It will coincide with the ASCA World Clinic in San Diego.

### **Online Coaching Program - Bob Bruce**

This is the second year of this program and it has continued to be popular as the hits on the web site confirm. Discussion of specific types of programs like for Nationals or World's will be done at the convention committee meeting.

### **Clinics**

Several clinics have been held to educate both coaches and swimmers. Doug Garcia oversees the Mentor Coach and Swimmer Clinics as well as the Open Water Clinics. Nancy Ridout continues to organize the USMS/USA Swimming High Altitude Training Camp in Colorado Springs, Colo.

### **Snooper Loan Program – Lee Carlson**

A unique program to aid in the education of swimmers is the Snooper Loan Program. Two black-and-white Snoopers, underwater video cameras, are available from the Committee. They are on loan practically every day of the year. Paul Windrath has done a fine job as the coordinator but will be handing the task over to a new monitor for 2003. A new monitor should be named at the convention.

### **International Coaching Program – Bob Bruce**

Bob Bruce was the Head Coach for USMS team at the World's in New Zealand where the USMS athletes performed extremely well. The program received very positive reviews from the athletes who participated. Plans are being made for the 2004 FINA World Championships in Italy.

### **Coach of the Year**

This sub-committee is headed by Skip Thompson and the award will be presented at the USAS Awards Banquet.

### **Coaches Committee Quarterly**

Mo Chambers heads this project, which dispenses pages of information from questions, being posed to Masters coaches around the country.

### **Book & Video Library**

The video and book libraries provide educational items for USMS members to borrow. Melanie Dullea heads the video library while Ed Nessel offers the book library.

### **On-deck Coaching**

This project is headed by Marty Hamburger and continues to be very successful at Short Course and Long Course Nationals, as well as the National Convention.

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## AGENDA

Thursday, September 11<sup>th</sup>, 4:30-6:30 pm  
Meeting Room- ROYAL PALM ONE

1. **Welcome and Introductions**
2. **Coaching in our LMSCs**
3. **Clinics, Camps & Schools**
  - Mentor Coach and Swimmer Clinics – Doug Garcia
  - Open Water Clinics – Doug Garcia
  - Olympic Training Center Camps – Nancy Ridout
  - Masters Coaches Conference at ASCA – Scott Rabalais & Mel Goldstein
  - 2004 National Clinic Series – Director, locations, details?
4. **Education and Information**
  - Coaches Committee Quarterly – Mo Chambers
  - Ask the Coach - ????
  - Video and Book Libraries –Melanie Dullea
  - MACA/ASCA - ????
  - Coaches Manual – Robert Zeitner
5. **Coaching Programs**
  - International Coaching Program – Bob Bruce
    - Update on 2004 World's in Italy
    - Selection of Coaching Staff
  - On-Line Coaching Update - Bob Bruce
  - Snooper Loan Program – Lee Carlson
  - On-deck Coaching – Marty Hamburger
6. **Recognition**
  - USMS Coach of the Year Award – Skip Thompson
  - ASCA Lifetime Achievement Award
7. **Other Business**
  - Certification discussion
  - Support for membership On-line registration
8. **New Business**
  - New Chair
  - Direction & projects for the committee
  - Bi-Monthly Conference Call
9. **Financial**
  - Discussion of 2004 budget
2. **Adjourn**

**COACHES PRESENTATION**  
Friday, September 12<sup>th</sup>, 6:15-7:15 pm  
Meeting Room - SUNSET

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## INTERNATIONAL

Chair – Phil Whitten  
Vice Chair – Myriam Pero  
Vice Chair – Shannon Sullivan

Committee Members: Peggy Buchanan, Irene David, Dale Finch, Sean Fitzgerald, Mark Gill, Graham Johnston, June Krauser, Lilly Kron, Joseph Kurtzman, Nancy Miller, Mary Pohlmann, Walt Reid, Gerry Rodrigues, Sandi Rousseau, Manuel Sanguily, Susanne Simpson, Frank Tillotson, Karol Welling. Executive Committee Liaison - Jim Miller, MD

### ANNUAL REPORT

The International Committee report and agenda will be sent at a later date

#### AGENDA

**Thursday, September 11<sup>th</sup>, 2:45-4:15 pm**  
**Meeting Room – TOWNE**

#### AGENDA

**2006 FINA WORLDS**  
**Saturday, September 13<sup>th</sup>, 10:30-12:00 pm**  
**Meeting Room - SUNSET**

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## OFFICIALS

Chair – David Diehl  
Vice Chair: Judy Gillies

Committee members: Cindy Baxter, Charlie Cockrell, Paul Fortoul, Ted Haartz, Jan Kavadas, Mike Lemke, Leo Letendre, Rick Meier-Windes, Eric Nordlund, Edward Saltzman, Steve Schofield. Ex-Officio – Michael Collins, Pat Lunsford. Executive Committee Liaison – Sally Ann Dillon.

### ANNUAL REPORT

#### Discussions and projects that have taken place since the last convention:

- Coordinated USMS official's certification procedures with the USA-S National Officials Chair and with USA-S/LSC officials.
- Completed USMS National Officials Committee review of the process to certify Masters officials and distributed the USMS Officials Certification Procedures to all LMSC Chairs and USMS Officials Chairs.
- Participated in discussions regarding the measurement and certification of pools for national top ten and national records.

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- Developed "Application to Officiate" for both USMS SC and LC National Championship Meets and coordinated with USA-S to have them placed on their web site. Collected and forwarded the names and information regarding the volunteers and coordinating that information with the appropriate meet manager for SC and LC Nationals.

## ACTION ITEMS

- Review USMS Officials Committee Liaison reports from SC and LC Nationals.
- Monitor the implementation of the USMS Officials Certification Process and determine whether the procedures, as developed, are effective or need to be revised.

## AGENDA

**Friday, September 12<sup>th</sup>, 2:45-3:45 pm**  
**Meeting Room – ROYAL PALM ONE**

1. Introductions and brief review of Committee activities for the past year.
2. Review the process and implementation of the procedures for certification of USMS officials at the LMSC level.
3. Develop duties for the LMSC Officials Chairs.
4. Review/evaluate the process for national certification of USA-S officials at USMS National Championships.
5. Review proposed rule changes and provide Officials Committee recommendations.
6. Assign liaisons for the 2004 SC and LC National Championship meets.

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## RULES

Chair - Leo Letendre

Vice Chair – Katherine Casey

Committee Members: Tom Boak, Peggy Buchanan, Charlie Cockrell, Catherine Cooper, David Diehl, Judy Gillies, Graham Johnston, Janet Kavadas, June Krauser, Joseph Kurtzman, Dennis McManus, Michael Moore, Jessica Seaton, William Tingley, Kris Wingenroth. Ex-Officio - Michael Collins, Rob Copeland, Meg Smath. Executive Committee Liaison – Sally Ann Dillon.

## ANNUAL REPORT

During the year the Rules Committee dealt with the normal inquiries concerning the interpretation of the rules. Several questions were fielded about the appeals procedure passed by the HOD last year and one appeal was received and completed without the need to refer to the entire committee. The committee also addressed some lingering issues surrounding pool length certifications.

1. The committee addressed whether pool certifications that were measured prior to January 1, 2003 and which measured fewer than all available lanes would be sufficient for continuing certification under the Rules going forward. The discussion was necessary since some ambiguity concerning this issue with respect to receiving sanctions and achieving record swims unfortunately remained after the 2002 convention.
2. Kathy Casey and Meg Smath were assigned the task of assisting Records and Tabulations with ensuring that the pool certification form found in the rule book and the LMSC handbook was consistent with the committee's expectations with respect to the recently changed rules.

## ACTION ITEMS

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1. It was MSA that pools certified prior to January 1, 2003 would be considered certified for the interim and that the issue be brought before the HOD for their advise.

## **AGENDA**

**Friday, September 12<sup>th</sup>, 1:30-2:30 pm**  
**Meeting Room – ROYAL PALM ONE**

**Saturday, September 13<sup>th</sup>, 8:00-9:00 am**  
**Meeting Room – ROYAL PALM ONE**

1. Introduction of committee members and discussion of procedures.
  2. Discussion of any emergency proposed changes to the rules
  3. Discussion of pool certification issue and item to be brought before the HOD
  4. New business
  5. Adjourn
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