From: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Top Ten Recorder for \_\_\_\_\_\_\_ LMSC

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ USMS # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (optional)

Re: Proof of Age Document required for Individual or Relay Event

 National and/or World Record Application for \_\_\_\_\_ (list event if desired)

Dear \_\_\_\_\_\_\_\_\_ (Swimmer’s Full Name),

 Congratulations on your recent \_\_\_\_\_\_\_\_\_\_\_\_\_ (individual or relay) record setting performance at the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of meet & course) meet on \_\_\_\_\_\_\_\_\_\_\_\_\_ (date).

 Since this is your first National or World record setting event, USMS (and/or World Aquatics (formerly known as FINA)) needs verification of your age. Valid proof is either your birth certificate or passport. Please send either a photocopy of your birth certificate or a photocopy of photo page of your passport showing your birth date and name.

 You will only need to submit this Proof of Age document once. Proof of Age documents are maintained in a secure file. This document needs to be submitted as soon as possible in order for the application to be processed in a timely manner. For World Record applications, all of the documentation for the record must be received by the World Aquatics World Record Recorder within 60 days of the swim.

 Would you please send a copy of your proof of age document to:

Name (Top Ten Recorder or whoever is making the request)

Street Address

City, State, Zip

 If you have any questions or concerns, please do not hesitate to email me at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(email address) or call me at \_\_\_\_\_\_\_\_(telephone #).

Thank you and congratulations,

\_\_\_\_\_\_\_\_\_\_\_\_

LMSC Top Ten and Records Recorder