

U.S. Masters Swimming

Committee Name: LMSC Development	Session #: 5
Committee Chair: Maddie Sibia	Vice Chair:
Minutes recorded by: Maddie Sibia	Date/time of meeting: May 18, 2021 @ 8:00pm ET

Motions Passed:

1.

Number of committee members present: 13 Absent: 4 Number of others present: 1

Committee members present (list all, including chair and vice chair):

- Stacy Abrams, Linda Chapman, Sally Guthrie, Karen Harris, Mary Hull, Nancy Kirkpatrick-Reno, Crystie McGrail, Kris McPeak, Hugh Moore, Tom Moore, Katherine Olson, Maddie Sibia
- ExO: Ed Coates

Committee members absent:

- Nicole Christensen, Susan Ehringer, Aaron Norton, Robin Tracy

Guests Present:

- Kyle Deery

Minutes

The meeting was called to order at 8:03pm ET.

1. Try Masters Swimming Campaign - Kyle Deery
 - a. Walked through digital trial membership form/process & LMSC toolbox contents
 - b. Clubs have a dual opt-in opportunity this year (indicated interest during club reg, confirming interest more recently based on their club's/facility's COVID situation)
 - c. Clubs who may not be able to participate in July (ex: Pacific) due to remaining COVID closures/limitations will have an opportunity to do so later in the year (October) - marketing money will also be spent at this time
 - d. **Actions:**
 - i. All - take a look at LMSC toolbox and if you have suggestions for improvements, send to Kyle/the NO
 - ii. All - attend webinar on 5/20 (this Thursday!) and encourage others to as well!
2. Volunteer Roles
 - a. ALTS Coordinator and Diversity & Inclusion Coordinator role descriptions (see #roles channel in Slack) are new & need to be reviewed
 - b. Note: other role descriptions do not have voting status dictated, just that they're elected or appointed
 - c. Coaches Chair description still in development; Club Development role description could potentially be coming down the pipe
 - d. **Actions:**
 - i. Nancy/Aaron - take the lead on reading/reviewing ALTS & D&I descriptions by next committee meeting
3. Webinars/Peer-to-Peer
 - a. Schedule update - Tom/Linda

- i. Webinars scheduled through late August as of now
- ii. 6/8 grievance process webinar
- iii. 6/29 D&I kickoff webinar
- iv. 7/31 & 8/31 D&I breakout/follow-on sessions

b. Actions:

- i. Ed/Tom - finalize presenters for grievance process webinar

4. Education/Development

- a. Could potentially use August webinar slot to present a few training topics/show people where to find information
- b. Volunteer Central (VC) on the website includes a 40+ page file that outlines navigating VC - committee members would like to evaluate this and other content within VC
- c. Key needs: making as many resources as accessible and "one stop shop" as possible for volunteers (rolling into a volunteer onboarding/training)

d. Actions:

- i. Hugh/Karen/Kris/Nicole/Mary - schedule a smaller group zoom/phone call between now and next meeting to have a brainstorming discussion (anyone is welcome to join!)

5. Mentorship

- a. Katherine shared outcomes of mentorship discussion - see link to notes in the #mentorship Slack channel
- b. Crossover with Peer-to-Peer webinar goals - helping people form community/relationships amongst their peers for specific volunteer roles
- c. Mentorship experiment within LMSC Development committee
 - i. Pairing those who want to participate - each pair must meet 2x for no more than 30 min per session between now and the July committee meeting

d. Actions:

- i. All - let Katherine/Hugh/Maddie know if you have questions on notes from their mentorship discussion
- ii. All - let Katherine & Hugh know by 5/23 whether you're willing to be a mentor/mentee (or both) or if your schedule might be too packed between now and July
- iii. Katherine/Hugh - work on pairing committee members after receiving input

6. Volunteer Summit

- a. Taskforce update - Stacy
 - i. Business functions of annual meeting will continue to happen virtually
 - ii. High emphasis on networking and workshops/active participation
 - iii. Taskforce is putting together a sample agenda for a Fri-Sun meeting - TBD whether it happens in the fall or spring in a given year
 - iv. Presenting findings to BOD in August

7. New Business

- a. Potential legislation for New Mexico & West Texas merge - Ed
 - i. Ed discussing with LMSCs later this month, then LMSC Dev committee will need to put together legislation

Next meeting: June 15, 2021 @ 8pm ET

The meeting was adjourned at: 9:02pm ET
