

USMS Convention— Anaheim California, 2013

Committee Name:	Board of Directors	Session #:	1 of 2	Report #:	a
Committee Chair:	Nadine Day	Vice Chair:			
Minutes recorded by:	C.J. Rushman	Date/time of meeting:	Wednesday September 11, 2013 @ 9 am PDT.		

Actions Requiring Approval by the HOD:

1. None.

Motions Passed:

1. MSA – Board recommends the \$2 membership increase for a period of five years.
2. MSA - the Board adopts the Policies (1-4) for filling vacancies on the Board of Directors.
3. MSA- the Board accepts the report of the NBR procedures as a draft.
4. MSA - motion to change 2f (Open Water practices) Personal Accident (PA) and General Liability (GL) insurance from no to yes.
5. MSA – the Board approves the balance of the report as presented by the Insurance Task Force.

Number of committee members present: 23

Absent: 4

Number of other delegates present: 15

Committee members present (list all, including chair and vice chair): Nadine Day - President called the meeting to order at 9 a.m. PDT. Also present were: Ed Tsuzuki- VP of Local Operations, Michael Heather -VP of Administration, Dave Diehl-VP of Programs, Jody Smith-VP of Community Services, C.J. Rushman -Secretary, Ralph Davis- Treasurer, Patty Miller- Legal Counsel, At-Large Directors;, Chris McGiffin (Colonies), Phil Dodson (Great Lakes), Bruce Hopson (Breadbasket Zone), Maria E. Williams (Dixie), Hugh Moore (Northwest), Jim Clemmons (Oceana), Jill Gellatly (South Central), Phil Whitten (Southwest Zone), Jeff Gudman – USA Swimming Liaison to USMS; Executive Director - Rob Butcher; Past-Presidents Rob Copeland, Tom Boak, Jim Miller, Nancy Ridout, and Ted Haartz.

Not present: Dan Gruender, Mike Laux and June Krauser – Past Presidents. Jeff Moxie -Immediate Past President has been granted temporary leave from the Board. Mel Goldstein is recused from the Board due to his contractor position with USMS.

Audience Members; Dale Neuberger, Susan Kuhlman – CEO, Tracy Grilli – National Coordinator, Carolyn Boak, Anthony Thompson, Helen Naylor, Laura Hamel, Anna Lea Matysek, Jim Matysek, Jane Moore, Michael Moore, Tom Moore, Ben Christoffel, Jeff Perot and Luke Sheehan.

Minutes

The meeting was called to order at 9 a.m. PDT.

1. Nadine Day welcomed everyone to convention and thanked everyone for coming and thanked us for our efforts over the past year. Nadine recognized the members of the Executive Committee that have served on the Board for the past four years. The Board took a moment of silence to recognize those that past on September 11th, 2001.
2. Dale Neuberger gave an update on FINA to the Board of Directors.
3. Nadine Day and Jeff Gudman gave an update on USA-Swimming to the Board of Directors.
4. National Office Update – Rob Butcher gave a brief update about the Strategic Plan Update. Rob will address the entire House of Delegates with the National Office update.
5. VP of Local Operations Update – Ed gave a presentation to the Board about the LMSC Development Committee 2013 Goals. The report will be posted to the web site. The Board questioned about the determination of measurement of meeting the minimum standards. Ed gave example of what it means to be compliant. Rob C asked if we as the Board want to provide more guidance on By-laws. Ed said there is discussion about creating a template for each LMSC to follow which will develop consistency. Mike H said that the next step for the LMSC Development Committee to create a

way to recognize and rewards LMSC's for improvements. Tom B said the LMSC Development Committee should incorporate the Strategic Plan in order to grow our sport.

6. Board discussed the topic of going "green" and what that means to the organization.
 7. Rob Copeland lead a discussion of the Board that discussed Legislation items; L39, L44, L50. Patty had concern about L39 because of the entire Board reviewing an issue versus the NBR Chair making the recommendation to the Board of Directors. Nadine asked for a sense of the Board. The Board did not vote in favor of L39. Board discussed L44. Patty feels that the Board needs to have more oversight of the NBR. Ted had concern about the duration of the appeals process and how it can be shorten. The Board did not vote in favor of L44. The Board discussed L50. A sense of the Board members felt that it is not the right time to make this decision based on the structure of the organization. Rob C will convey back to Legislation committee the Board's discussion and the Board does not support these legislative proposals.
 8. Nadine gave an update regarding the FINA Report regarding Un-attached swimmers.
 9. Ralph Davis gave an update to the Board of Director on the Budget. Board discussed the Workout Group Task Force. The Workout Task Force report was posted on the website from the Board summer meeting. Nadine makes a motion to approve the \$2 increase for a period of five years. Chris seconded. Ralph said that Rob Butcher has already accounted this in his budget and will be presenting. Phil D strongly supported the funding. **MSA – Board approves the \$2 membership increase for a period of five years.** Board discussed Club and Coach Services expenses, specifically the Coaches membership and Certification.
 10. Tom Boak gave an update on USMS participation at convention regarding contractual arrangements.
 11. Insurance Task Force (ITF) update was given by Bruce Hopson and Chris McGiffin. The report has posted the website (8/26/13). The Board reviewed the compiled list as reviewed by the ITF of who USMS may consider covering with Personal Accident (PA) and General Liability (GL) insurance. Recommendations specified for PA, GL and limitations were reviewed and discussed by the Board.
 12. The Board moves into executive Session at 1:52 pm PDT to discuss Executive Director 2014 Bonus Goals. The Board moves out of executive session at 2:15 pm PDT.
- The Board of Directors meeting was recessed at 2:15 pm PDT. The Board of Directors meeting reconvened at 5:30 pm PDT.
13. The Board continued discussion about the Insurance Task Force report. Rob C moves to suspended discussion. Jim Clemons seconded.
 14. The Board discussed the current elections and the vacancies that will need to be filled for the At Large Directors positions. Rob C makes a motion that the Board adopts the Policies for filling vacancies on the Board of Directors. Chris seconded. **MSA - the Board adopts the Policies (1-4) for filling vacancies on the Board of Directors.**
 15. Chris and CJ gave an update on the IT project to the Board of Directors. Project is on target with the cut over date from Club Assistant to in-house registration being September 27th. Currently have 20 registrars participating in UAT testing with 6 software releases to date.
 16. Hugh gave an update on Governance, specifically the Dispute Resolution Task Force. Hugh asked the Board to endorse the procedures that were created by the task force and go back to the committee for finalizing by the Board in January. Rob C moves to accept the report of the NBR Procedures as a draft. Tom seconded. **MSA- the Board accepts the report of the NBR procedures as a draft.** The report will be posted to the website.
 17. Rob C makes a motion to unsuspend discussion of the Insurance Task Force report. Ed seconded. Chris began further discussion of their report. Hugh makes a motion to change 2f (Open Water practices) Personal Accident (PA) and General Liability (GL) insurance from no to yes to both. Rob C seconded. **MSA - motion to change 2f (Open Water practices) Personal Accident (PA) and General Liability (GL) insurance from no to yes.** Mike H makes a Motion to approve the balance of the report as presented by the Insurance Task Force. Rob C seconded. **MSA – The Board approves the balance of the report as presented by the Insurance Task Force.**

The Board of Directors recessed for the day at 6:50 pm PDT.
