

# USMS Convention—Dearborn, Michigan 2006

<b>Committee Name:</b>	Zone	<b>Session #:</b>	1	<b>Report #:</b>	1
<b>Minutes recorded by:</b>	Debbie Morrin-Nordlund	<b>Date/time of meeting:</b>	Wed. 9/13/06/ 6 p.m.		

## Action Items:

1. Approval by the House of Delegates for the attached changes to the Election Operating Guidelines.

<b>Committee Chair:</b> Julie Heather	<b>Vice Chair(s):</b> N/A
<b>Number of committee members present:</b> 5	<b>Absent:</b> 3 <b>Number of other delegates present:</b> 10
<b>Committee members present (list all, including chair and vice chair):</b> Julie Heather, Deb Cavanaugh, Mike Lemke, Jane Moore, Deb Morrin-Nordlund, Anthony Thompson	

## Minutes

MSA minutes from 7/9/06 conference call.

2006 Convention grants reviewed – four people (was five, but Iowa unable to attend). Julie noted that there will be a Thursday lunch with new delegates where members of the Board of Directors and committee chairmen will meet one on one or in small groups to facilitate networking.

Proposed changes to EOG reviewed – changes to comply with new delegate structure and streamline process. The changes were already reviewed by the committee during the year, and by the Board of Directors. **MSA to forward to HOD for approval.**

Zone and LMSC boundaries – Anthony Thompson discussed project started in Breadbasket Zone to look at structure and function of zones and if the member would be better served by other arrangement. Population, geographic areas? Are the current zones appropriate for distribution of members and LMSCs? May be more important to look at the LMSC level? It was decided by the committee that we will continue to target the smaller and weaker areas and leave boundaries as are. Work on strengthening LMSCs rather than merging at this time.

Web page of tools for LMSCs and clubs to be developed. Issues include how to build successful Masters club; non-profit status; newsletters in *USMS Swimmer*; LMSC Handbook.

There were no legislation or rules proposals that need to be discussed by the Zone Committee.

Work plan for upcoming year

- a) Major task will be elections for 2007 (Executive Committee) - the Zone Committee will run the elections. Deb Morrin-Nordlund will be suggested to be the chair of the Election Committee.
- b) Deb Cavanaugh will work with Julie to put template for web tools together.
- c) Anthony will work on LMSC grants.
- d) USMS policy manual being worked on, along with associated procedures – need to review EOG for separation of policies vs. procedure. Mike Lemke will work with Lynn Hazlewood.
- e) Work with task force on club development initiative being proposed by the Executive Committee.

Schedule of next conference call – to be done via e-mail for late Oct./early Nov.

The meeting was adjourned at 7:02 p.m.

## Tasks for the Upcoming Year

1. Elections for 2007 (Executive Committee) -the Zone Committee will run the elections. Deb Morrin-Nordlund will be suggested to be the chair of the Election Committee.
2. Deb Cavanaugh will work with Julie Heather to put a template for web tools together.
3. Anthony Thompson will work on LMSC grants for 2007.
4. USMS policy manual being worked on, along with associated procedures – need to review EOG for separation of policies vs. procedure. Mike Lemke will work with Lynn Hazlewood.
5. Work with task force on club development initiative being proposed by the Executive Committee.

## Proposed Changes to the Election Operating Guidelines

**EOG1:** Modify Part Two: Election Policies, Section 1:

- A. Pursuant to Part 5, USMS shall hold an Election of Officers in odd-numbered years and Directors ~~bi-annually~~ in even-numbered years (See Articles 505: OFFICERS and 506: BOARD OF DIRECTORS).

*Rationale: To comply with USMS Rules.*

**EOG2:** Add to table II. Pre-HOD Actions During the Election Year

Committee reviews applications, slates Officer candidates, notifies candidates, and publishes candidate information.	May 1 thru May 15 <del>31</del>
<u>Accept nominations for any positions without candidates</u>	<u>May 15 thru</u> <u>May 31</u>

*Rationale: Reopens nominations for offices when no candidates have expressed interest by early deadline.*

**EOG3:** Add to Section III of Candidate Questionnaire/Consent to Run Form:

**Please list any other information you would like included.**

<Insert answer here>

Remove from Section Four: Attachments:

~~A one page Resume. The resume will be published only in the HOD Packet.~~

Remove from Appendix E, Section V B3a:

~~Resume~~

*Rationale: Much of the information on the resume was a duplicate of the candidate questionnaire. This open ended question allows the candidate to include any additional information they may feel would be helpful to the HOD.*